

# RULES OF PARTICIPATION

## EXPOTEXTIL PERÚ 2017

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**SCHEDULE OF ACTIVITIES**

Activity	Start Date	End Date
Deadline to cancel participation in Expotextil Perú 2017		June 16 <sup>th</sup>
Company logo delivery Virtual or Business Cards	Until 7 days from contract signed	
Official Suppliers List		July 15 <sup>th</sup>
General Requirements		
Additional Energy Contract Furniture Contract Frieze format Credentials Request Form		July 20 <sup>th</sup>
Submission of Stand Lay Out (3d design and plane)*		August 10 <sup>th</sup> Deadline
Special Formats Submission		
Entrance of Alcoholic Drinks Apdayc / Unimpro		August 14 <sup>th</sup>
<b>MOUNTING START</b>		October 14 <sup>th</sup>
Entrance for Machinery Entrance for Stands Suppliers		October 14 <sup>th</sup> October 16 <sup>th</sup>
Delivery of Warranty Letters ** Machinery Operation, Compressed Air use, Electrical Installation, Stand Construction		October 17 <sup>th</sup> 3.00 p.m.
Civil Defense Inspection		October 17 <sup>th</sup> 6.00 p.m.
<b>EVENT</b>	October 18 <sup>th</sup>	October 21 <sup>th</sup>
<b>DISASSEMBLY</b>	October 23 <sup>th</sup>	October 23 <sup>th</sup> Until 4.00pm
Special Disassembly: Furniture and Equipment	October 21 <sup>th</sup> 10.00 pm	October 21 <sup>th</sup> 11.00 p.m.
Disassembly of Stands and Machinery	October 23 <sup>th</sup> 08.00 am	October 23 <sup>th</sup> 4.00 p.m.

\*In case the company has not contracted modulation.

\*\* Place of delivery: Business Center office located at the entrance of the fairground.

## 1. ORGANIZER INFORMATION

PLASTIC CONCEPT S.A.C.

Alfredo Benavides Av. 605 Of. 1201 District of Miraflores, Lima, Lima.

Operations department:

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Plastic Concept S.A.C. is a company dedicated to promote the Peruvian Industry and Commerce, with the objective of increasing the sales of the companies and positioning the image of the same ones, through System of Integrated Commercial Promotion and Business Support. We specialize in Integral Edition of Guides, Printed Catalogs, Cd Rom and Virtual Platforms; Organization and Integral Production of Fairs, Exhibitions and Product Presentation; Participations in National and International Fairs; Organization and Integral Production of Events (Parades, Congresses, Forums, Business Rounds among others) and also has signed an exclusive contract with Costa Verde Feria City, Circuit of San Miguel Beaches, for the realization of: EXPOTEXTIL PERU 2017 - XI International Suppliers Fair of The Textile Industry and Clothing.

## 2. EVENT DETAILS

EXPOTEXTIL PERU 2017 accompanied by its EXPOTEXTIL pavilions MAQ, TEXMODA, CALZATEX, STAMPERTEX Y TEXHOGAR, is an International Suppliers Fair of the textile and clothing industry, where will be presented novelties and the latest developments in Machinery, Equipment, Supplies and Services, in addition Trends, Seminars, Talks and Exhibitions aimed at the entire textile, clothing, leather and footwear market.

Event Date : October 18-21, 2017  
Hours : 12.00 p.m. to 9.00 p.m.  
Place : Costa Verde Fair City, Beach Circuit, San Miguel

In order to optimally develop the event and meet the expectations of our exhibitors and visitors, you must meet the following requirements detailed below:

## 3. PRE-ASSEMBLY

### 3.1. GENERAL REQUIREMENTS

The formats of production and contracting of additional services must be delivered at least 75 days in advance to guarantee the attention of your requirement at the fair. In this regard, there can be no considerations because the deadlines are decisive

#### 3.1.1. Frieze Format

- a) In this format you must indicate the name of your company, or trade name that will go in the frieze of the stand.
- b) In this document you will find the specifications and date of delivery, in case it does not fulfill what is required, the organizers reserve the right to place the name of the company in the stand, being able to reduce and / or exclude information of the same
- c) Any out-of-date changes will have an additional cost. [See Additional Rate](#)

Note: Once the white melamine walls are assembled, they cannot be disarmed, as they will have an additional cost. [See Additional Rate](#)

### 3.1.2. Additional Electric Power Contract

You should take this advices in case you want to exhibit machinery in operation or have hired a company for the implementation and decoration of your stand:

- a) Companies that contract the design of their stand are asked to coordinate with the supplier for the request of additional energy (for lighting, reflectors, sound or others) in the same format.
- b) Companies that present machinery in operation, should review the attached form of energy application where they can request what is necessary for the correct operation of their equipment during the exhibition.
- c) The contracting of generator set is not allowed to third parties.

### ENERGY CONSUMPTION

The type of current used in Peru is 220 Volts, Monophase 60 Hertz and for 380 and 450 Volts. Three Phase. The Organization provides 0.5Kw and a power outlet to each area without discriminating size. The additional energy rates indicated in the **ADDITIONAL ENERGY CONTRACT** include electric power and installation for one (1) day of assembly, dismantling and four (4) days of the event.

**The distribution of energy within the leased area and the connection of the splicing to the exhibition area is the responsibility of the exhibitor, who must submit to the Organizer a plan of his electrical project that has been carried out by a qualified electrician and signed by an electrical engineer.**

[See Guarantee Letters](#)

### 3.1.3. Furniture Contract

- a) The Organization makes available the contracting of furniture through our company, for which we offer three packages of furniture indicated in the format "Contract of Furniture".
- b) However, the client may decide to contract it through us or carry his own furniture under his responsibility, indicating it in a reference guide for both entry and exit of the premises.

### 3.1.4. Credential Request Form

The format must be filled in with the names, surnames, title and company name.

**Suggestions:** It is recommended to send the invitations to their clients 45 days in advance; these must contain a sticker or seal that identifies your company. It is preferable that they attend the show invited by you.

## 3.2. SPECIAL FORMATS

### 3.2.1. Entrance of alcoholic drinks

In case the exhibiting companies wish to taste alcoholic beverages to their customers, they must indicate it in a COMPANY LETTERHEAD TO THE ORGANIZER, describing the quantity, type of liquor, the date on which the beverages will enter; otherwise, the entry of these beverages will not be allowed.

### 3.2.2. APDAYC – UNIMPRO

- a) No exhibitor can contract artistic numbers, ambient music or similar to be presented in your area.
- b) The exhibitor undertakes to pay to the respective agencies (APDAYC - UNIMPRO) the copyright and intellectual property for the reproduction and public communication of phonograms (musical themes and videos) 45 days before the event.
- c) Exhibitors may install speakers in their respective areas, provided that they are oriented towards the interior of their area and have a copy of the invoice issued by UNIMPRO - APDAYC, this document must be presented before the event to the organization 30 days before event.

### 3.2.3. Guarantee Letters

These letters must be delivered on October 17 at 3.00 p.m., otherwise, the stand will be kept closed until you submit the required documents.

- a) **Guarantee Letter for the Good Operative Performance:** All companies that exhibit machinery must present a letter that guarantees the optimal operation of the machinery exhibited; it must be indicated on the letter: brand, model, type and quantity of energy to be used and main characteristics, and signed by the legal representative of the company.
- b) **Guarantee Letter for Compressed Air Use:** all companies that make use of compressed air equipment must present a letter that guarantees its optimal operation; it must be indicated on the letter: brand, model, type and amount of energy to be used and characteristics, and signed by the legal representative of the company.
- c) **Guarantee Letter for Electrical Installation:** companies that have an independently electrical installation inside their stand, must submit a letter signed by an electrical engineer and enclose the electric charges distribution plan. The exhibitor who requests about 2Kw will be considered a special project and must present an electrical project to the Operations Department, which according to its feasibility, will proceed to quote the additional load in the commercial area and will be charged according to budget.
- d) **Conformity Letter of Stand Construction:** The constructions and decorations that surpass the height of the border (2.50m), must have the prior approval of the Organizer. Upon completion of the assembly, the exhibitor must deliver a copy of the **LETTER OF CONFORMITY OF WORK SIGNED BY THE ARCHITECT AND ENGINEER** responsible of the stand construction, to our Heads of Pavilions, Mr. Jorge Ballesty, Mr. Giancarlo Diaz and/or Mr. Ruben Barreto. This requirement is required by Civil Defense.

[See Activities Schedule](#)

### 3.3. CHARACTERISTICS OF THE STANDS

- a) The Organizer will carry out the general plan and modulation in a standardized way as specified in this regulation.
- b) **Decoration Height:** The areas of 6.00 and 12.00 meters cannot exceed 3.50 meters. The areas from 24 to 96mts cannot exceed 4.00 mts. **Floor:** Gray carpet high traffic. **Electrical Installation:** 1 double outlet and 3 lighting brackets per area. **Painting\*:** White paneling. **Main Front\*:** just with frieze and height of 2.50mts.

**\* Only for those who contract basic modulation**

### 3.4. ABOUT THE IMPLEMENTATION AND DECORATION OF STANDS

- a) Until **August 10th**, all the exhibitors must indicate to the Organization the data of the Stand Design Supplier with which they will work on the design and implementation of their stand.
- b) Otherwise, the organizer will understand that he must place walls of white melamine, which it will be invoiced and paid in full until **September 30**. [See Additional Rate](#).

### 3.5. TEMPORARY SETTLEMENT – SPECIAL CUSTOMS PROCEDURE

- a) Plastic Concept S.A.C. meets the documentary and infrastructure requirements established in the procedure "Special Customs Regime for Fair or International Exhibitions".

- b) For this reason, SUNAT declares as an extension of the Primary Zone the exhibition area and the warehouse for the custody of goods located at the CIUDAD FERIA COSTA VERDE, SAN MIGUEL during the EVENT DENOMINATED: "11ma. Feria Internacional de Proveedores de la Industria Textil y Confecciones" with the customs code N° \_\_\_\_\_.

For more detail and extension of the above described about Sunat Customs, consult with our Official Customs Supplier is **MAGUSA LOGISTICS**

#### 4. DURING MOUNTING

##### 4.1. ASSEMBLY SCHEDULE:

Assembly	Day	Time
Large Machinery Revenue (Own Forklift)	October 14 <sup>th</sup> , 2017	9.00 a.m.-4.00 p.m.
Stand Arrangement Suppliers Entry	October 16 <sup>th</sup> , 2017	8.00 a.m. – 6.00 p.m. (10hrs)
Entrance for Decoration of Stand Pre Armed	October 16 <sup>th</sup> , 2017	8.00 a.m. – 6.00 p.m. (10hrs)
Delivery of Letter of Conformity of Work	October 17 <sup>th</sup> , 2017	3.00 p.m.
Final Stand Decoration	October 18 <sup>th</sup> , 2017	10.00 a.m.

##### 4.2. ENTRANCE OF MACHINERY AND SUPPLIERS:

- a) All the exhibiting companies must have delivered their signed contracts and be up to date on their payments to be able to enter.
- b) The entrance for the assembly (machinery and decoration of stands) will be signaled and will have a security control for review and sealing of reference guides.
- c) All machinery, equipment and/or merchandise must enter with their respective reference guide in original and 3 copies, 2 will be for the organizers, 1 for their control and 1 for transportation. Please keep the sealed consignment note from the security personnel for the removal of your merchandise.
- d) The companies in charge of the design and stands construction must enter in the indicated time, otherwise, they will have to pay a penalty of US \$ 50.00. See Additional Rate
- e) Companies that have pre-decorated stands (walls of melamine) must enter, on the date indicated in the Schedule of Activities, only for the decoration of their areas with vinyl and placement of samples.

##### 4.3. SECURITY

###### 4.3.1. Stand Decoration Staff

All the personnel that enter during the assembly and disassembly of the fair must have:

- a) Personal protection equipment to protect against any type of injury that occurs during the assembly and disassembly of the event; These will go according to the work that is performed, below is detailed the minimum equipment necessary for both Exhibitors and Suppliers of Design and Implementation of Stand:

- ✓ Protection Helmet
- ✓ Protection Glasses
- ✓ Protection Gloves
- ✓ Harness (When work requires it)
- ✓ Boots (dielectric or steel tip)



- b) Current SCTR insurance policy.
- c) Color copy of the Design to be implemented in the area, this design must have been approved by the Organization, otherwise no entry will be allowed.

**It will be forbidden the entry of personnel that does not use the right equipment, cause is a mandatory according to Law No. 29783. Civil Defense will pass inspection on Wednesday 18 at 6.00 p.m**

#### 4.3.2. Fire extinguishers

In addition to the extinguishers placed by the organization, it is mandatory that each booth has a fire extinguisher, in the case of areas above 48mts should be 2 (indicate date of last load).

Please bring your fire extinguisher, it must be duly identified with the name of your company and stated in the referral guide. Name one person in charge of your company to handle them.

#### 4.4. STANDS DECORATION

- a) Each exhibitor will try to give a presentation of a good aesthetic, graphic and functional level to its exhibition making it compatible with the projects of the other exhibitors in a way that contributes to a harmonious set, Plastic Concept through the operational coordination can demand to the exhibitor the adequate arrangement of the stand if it considers that its construction and/or decoration interferes with that of one of its neighbors.
- b) **The construction, decoration, equipment and installation of products of the areas must be completed three (3) hours before the opening of the fair. Failure to comply with this provision or the presentation of an exhibitor in his / her area within the aforementioned period, shall entitle the Organizer to dispose of the space in the manner it deems most convenient, the exhibitor losing all his right, without prejudice to maintaining the obligation to pay the current contract.**
- c) Construction work such as welding, painting with pistol, etc., within the fairgrounds or exhibition areas, shall be prohibited, and the components of the project must be brought in, prefabricated, with only the assembling and finishing work allowed.
- d) The exhibitor must place a partition wall with the stand adjacent to the appropriate finishes by the front and the obverse in a way that does not damage the design or the visual harmony of any exhibitor.
- e) The islands can only place metallic structures and maintain visibility on the four (4) sides.
- f) All material, furniture or products to be displayed in your area should be labeled and codified and specified in the corresponding Reference Guides.

#### 4.5. PROHIBITIONS DURING ASSEMBLY

- a) Decoration Height: The areas of 6.00 and 12.00 meters cannot exceed 3.50 meters.
- b) Decoration Height: The areas from 24 to 96 mts cannot exceed 4.00 mts.
- c) They will not be able to set up workshops in the exhibition center; they must bring their finished work.



- d) It is not allowed to carry out carpentry.
- e) Paint spraying is prohibited.
- f) Prohibited to deposit or expose dangerous or flammable materials.
- g) Forbidden to drill the floor or fix elements in them with glue (double tape must be used).
- h) It is not allowed to stand structures.
- i) Forbidden to enter with cutting tools, air compressors.
- j) Forbidden to enter with cars with rubber tires (only acrylic rims).
- k) It is not allowed to drill or paint perimetral walls, floors, structures, etc.
- l) Prohibited the use of contact adhesives, paint or weld on the floor or structures.
- m) The area must be protected during the implementation of the stand with polyethylene (plastic).
- n) Forbidden to use twisted cables, only vulcanized cables are allowed.
- o) The electrical connection board should be located 1.20m away from the ground.
- p) Artifacts operating on gas, kerosene or other fuel may not be displayed.
- q) Remove signaling elements from your area.
- r) Placing of aerial cables of any nature.
- s) Find or accept sponsorship from other companies that requests them to advertise their products in the leased area without having taken into account EXPOTEXTIL PERU 2017.
- t) The distribution of flyers or brochures, the placement of posters, screens, advertising boards or the carrying out of any type of propaganda outside the respective leased areas.
- u) The exhibition of elements that can affect the safety of people or things, such as balloons inflated with helium.
- v) Models circulating in the aisles, making raffles and / or collecting, all sorts of games of chance.

<p>THE PLACEMENT OF PARTIAL WALLS WILL NOT BE ALLOWED IN THE PARTICIPANTS THAT HAZE TO THE CONTIGUATED AREAS</p> <p>THE PRICE PER M2 OF MALOGRAPHED OR DIRTY CARPET WILL HAVE AN ADDITIONAL COST OF \$ 10.00</p>
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#### **4.6. PERSONNEL IDENTIFICATION**

The stand design and implementation providers must carry the tapes that identify them as such, in addition to the DNI if required. Only the personnel who own the tapes that identify them as authorized suppliers will be allowed, the personnel will enter on the scheduled day. [See Activities Schedule](#)

#### **4.7. PARKING USE DURING ASSEMBLY**

During the assembly, the parking area will be conditioned for the access of trucks transporting machinery and equipment for booth assembly.

The location will be granted on a first come, first served basis, supervised by the Head of Pavilion and / or security personnel in charge of this function.

## 5. DURING THE EVENT

### 5.1. FAIR ATTENTION

Opening Hours	Date	Hours
Exhibitors Hours	October 18-21 <sup>th</sup> , 2017	11:00 a.m. to 09:30 p.m.
Visiting Hours	October 18-21 <sup>th</sup> , 2017	12:00 p.m. to 09:00 p.m.

THE ORGANIZATION IS NOT RESPONSIBLE FOR THE LOSSES THAT THE EXHIBITOR MAY BE SUFFERED

- a. The exhibitor must carry at all times his credential that credits him as such. No credentials will be issued during the event. **Cost per exhibitor's card issued at fair US \$ 10.00.**
- b. At the close of the fair, the exhibitor must close his stand with a **plastic fabric, canvas or raffia of height 1.50m minimum**, in order to safeguard his samples before the visitor's retreat.
- c. **The exhibitor who does not show up at the opening hours, as well as those who retire early will have a penalty of US \$ 50.00, which will be paid before withdrawing their merchandise at the end of the event. This is because the non-presence of the exhibitors in their areas detracts the value of the fair.**
- d. The exhibitor is responsible for the decoration and maintenance of the area in good condition. The fair management may require the exhibitor to arrange their area adequately if they consider that their presentation deserves objections and if it damages the presentation, aesthetics or visual harmony of the adjoining stands. Failure to comply with these provisions will motivate the closure of the area.

### 5.2. CLEANING

- a) The cleaning only in the common areas will be in charge of the organization (entrance, streets, etc.). Each builder and / or stand owner is responsible for cleaning his own stand.
- b) The organization will place pots in the common areas so we ask the exhibitors to contribute to the cleaning of the enclosure.
- c) The Exhibitor must have its area clean and without debris, boxes or materials other than those of the exhibition, no later than 3 (three) hours before the start of the event. Otherwise, the organizers have the right to close the area by giving up the participation.
- d) The exhibitor undertakes to keep the circulation paths facing the exhibition area occupied and to prevent any impediment to the free circulation of other exhibitors and the public, even during the period of their installation.

### 5.3. SECURITY

- a) It is forbidden to introduce materials, equipment, objects and elements in general, which may represent a danger to people and/or risk of damage to the location, for example: firearms, explosives, alcoholic beverages (without authorization) and sharps.
- b) The department of the fair is in charge of the general supervision of the fairground, this service does not include the surveillance of the exhibition areas. It is the responsibility of exhibitors to safeguard the safety of their goods and / or materials within their stand. The organization is not responsible for these losses.

- c) In case you wish to offer tastings of alcoholic beverages, as indicated in SPECIAL FORMATS 3.2.1, the exhibitor must hire a security guard. This person must be exclusively from the company Security Provider, in order to avoid any problem or inconvenience that is generated for this reason, as well as regulate and measure the consumption of such beverages.
- d) The exhibitor is obliged to respect the safety standards for the public.
- e) They must not leave valuables in the parking area, even when they are inside the cars, they should not be in sight.
- f) The fair will have general surveillance in the area, day and night, however, exhibitors who have islands or pavilions for their exclusive use may have their own caretakers, who must adhere strictly to the regulations of the organizers.
- g) The organizers reserve the right to inspect any package, packaging or box that enters or leaves the fairground, for the safety of exhibitors and visitors.
- h) **Recommendation: Exhibitors should be very careful in protecting their equipment from small counts, cell phones and small technological implements on the four days of the fair due to the excessive number of visitors attending it.**
- i) The risks for damages in your area or loss of the elements exposed on it, whether or not they are owned by or third parties, are at the sole risk and expense of the exhibitor, for which reason it is suggested to insure these goods and their personnel from the Assembly of the stand until its disassembly. Consequently, exhibitors waive any action to obtain compensation or reimbursement for any loss or damage and the goods exposed, from EXPOTEXTIL PERU (PLASTIC CONCEPT SAC), from the private entities or from governments that sponsor or collaborate with the fair, Participants, representatives, leaders and directors or managers of the legal persons or bodies indicated.

#### **5.4. TRANSPORTATION**

- a) For a better security and comfort, the transport provider will be in charge to offer private taxi service; thus, you can coordinate previously at the "Taxi Point" and be picked up at the entrance of the fair.
- b) All the visitors without a car can be picked up in our buses with Expotextil Peru logo, they will be located in Costa Verde and surroundings (indicated on the fair's invitation), with regular Coming Out every 15 minutes; likewise, when the visitors left the fair, they can use this service and be left at any of the initial points.

#### **5.5. PARKING**

The use of parking during the event will have a flat rate of S/ 10.00 (Ten with 00/100 soles) for both exhibitors and visitors. The parking area will be divided into areas for exhibitors and visitors area.

You can purchase your parking ticket in the booth located at the door of the event once you have started it.

#### **5.6. BOOK OF CLAIMS**

In accordance with article 150 of Law No. 29571 of the consumer protection and defense code, the exhibitor is obliged to have a Book of Claims in his stand and must display a notice that reports on the availability of the book in a visible place. Otherwise, it implies an offense punishable by INDECOPI.

#### **5.7. SOUND AND VOLUME ALLOWED**

- a) Regarding the location and amplification volume, the exhibitor should not use a volume greater than 60 decibels (maximum volume allowed by the municipality) in a way that does not affect or inconvenience

other exhibitors. This is only valid for exhibitors who have previously submitted their application to the Organizer. [See Special Formats](#)

- b) **No exhibitor can contract artistic numbers or similar to be presented in their area.**
- c) Goods on display whose operation produces noise that by its magnitude may be annoying will be put on demonstrations at other time.

#### **5.8. EXHIBITION OF SAMPLES, MERCHANDISING AND FLYERS**

- a) At the fair you can expose all types of products and / or services according to the characteristics of the event, indicated at the beginning of the regulation, and that do not contravene the laws of the Peruvian Republic. Samples must be submitted with exhibition criteria and located with easy access for demonstration.
- b) The demonstration of the machinery in operation is authorized only when they do not present danger and discomfort for the exhibitors, visitors or for the installations in general, in addition it must request authorization by means of a letter. [See Special Formats](#)
- c) The presence of merchandise, promotional brochures, brands or promotion of any form of companies or persons that do not have a current and documented contract with the organization is not allowed in the exhibition grounds.
- d) It is strictly forbidden the promotion, gift and / or sale of products and services of any person or company that the exhibitor accredited at the fair has not declared in the contract as represented, as well as the flyer and / or distribution of any type of promotional material.
- e) It also clarifies the distribution of brochures or publicity in general outside its area of those who have a contract.
- f) The organization reserves the right to sanction and / or close the booth in case of non-compliance and to invite the final withdrawal of the fairgrounds to those who are in this situation.
- g) During the edition of the fairs, the supply of raw materials and other products necessary for the maintenance of the areas will be allowed from October 19th from 09:00 a.m. to 10:00 p.m. The materials must be transported by hand to their respective exhibition areas.
- h) It is not allowed to enter motorized vehicles in the fairground. All merchandise entering the fair must be displayed. During the assembly period it is strictly forbidden to leave packaging material. This material must be removed from the fairgrounds 6 hours before opening to the public.
- i) The exhibitor is obliged to permanently keep on display the goods belonging to the respective lease so that at all times the exhibition fair retains its full appeal.
- j) The placement of objects, signs, posters, propaganda or diffusion by any other means, visual or auditory, of messages that are political in nature, that offend morals or good customs, or Organizer considers inconvenient for the good relations between the exhibitors, being able to force their retirement. In the case of being perceived and recidivist, the closure and closure of the area will proceed.
- k) Exhibitors may not perform parades within their exhibition area without the prior authorization of the Organizer and these must be governed by the terms and conditions indicated in point. [5.7. Sound and Permitted Volume](#) The exhibitor will also be obliged to contract the sound equipment services to the Organizer, to adhere to the schedules that it provides for the realization of the same and must be made exclusively within its exhibition area in a way that does not Affects the normal circulation of the public that visits the Fair. Otherwise they may contract the services of the organization for the production of a

private or group parade to be presented in the parade auditorium on the day and time assigned by the organization.

- l) The exhibitor is not allowed to distribute flyers, circulars, samples or publicity, or make demonstrations outside his exhibition area. This infraction will motivate the closure of the area.
- m) For all material distributed free of charge or sold during the fair by the exhibitor, for immediate delivery to the buyer or consumer, the exhibitor will have to have the purchase and sale invoices.
- n) It will be allowed during the development of EXPOTEXTIL PERU of acts of commerce inherent to this type of events. The entrance of street vendors is not allowed. Only beverages and groceries may be sold at the premises expressly authorized by the Organizer for that purpose, in the respective lease agreement. Commercial transactions between exhibitors and visitors in no way compromise the responsibility of Plastic Concept S.A.C.

### 5.9. GUEST VISITORS

- a) The entrance fee for those who do not have an invitation will be S/. 50.00.
- b) On fair days **NO INVITATIONS WILL BE DELIVERED** with no exceptions.
- c) It is totally prohibited the entry of children under 15 years by civil defense provision. Please do not affect the event because it may be closed for this reason.
- d) The organization reserves the right of admission to the fairground during the event.
- e) The organization shall be empowered to withdraw from the establishment persons who are misbehaving or have drunk in excess; this is for both visitors and exhibitors, in order to safeguard the integrity of the fair.

## 6. DURING DISASSEMBLY

### 6.1. DISASSEMBLY SCHEDULE

Disassembly Schedule	Date	Hours
Special Disassembly Schedule (Furniture, Samples and Equipments)	October 21 <sup>th</sup> , 2017	10.00 p.m. to 11.00 p.m.
Disassembly Schedule (Machinery and Structures)	October 23 <sup>th</sup> , 2017	8.00 a.m. to 6.00 p.m.

### 6.2. GENERAL INFORMATION

- a) All exhibited merchandise, including samples, decoration elements and others, can only be removed from the exhibition center from 08.00 am on October 23, 2017 and with the presentation of the "REGISTRY OF THE ENTRY AND DEPARTURE OF GOODS" and the REFERRAL GUIDE approved and sealed by the security personnel and flag leaders of the event.
- b) Deliver the stand and / or area used maximum on Monday 23 at 4.00 p.m. otherwise the organizers are in the power to remove all material, equipment or machinery, which will be returned after payment of the expenses incurred.
- c) The exhibitors must return the stands assigned in perfect condition, without perforations, alterations, glued vinyls or any deterioration at the end of the event, the administration of the fair will check that the panels are in the same state of conservation in which they were delivered. The damages and eventual

repairs that must be made in panels and structures, must be canceled by the exhibitor before the end of the event according to the established tariff.

- d) Cancel the pending accounts for additional services that are handled in the logistics office during EXPOTEXTIL PERU, in addition to take into account that the documents required by EXPOTEXTIL PERU are delivered since the assembly of the fair. Companies that have entered their machinery under Temporary Admission (in accordance with Section 3.5) must withdraw, with Customs view, within a maximum period of 12 hours counted from the completion of the fair, in order to transfer And enter their merchandise to a customs warehouse where they can complete the period of 120 calendar days authorized for regularization, since the fairground is multipurpose.
- e) The personnel that will carry out the DISMANTLING shall carry the tape that authorizes them for such function, in addition to their ID. Exhibitors must keep their Exhibitor credentials in order to identify them.
- f) All personnel performing the DISMANTLING at the fair must have the same safety equipment required during assembly [See details of equipment](#).

## 7. ESTABLISHED FEEDS FOR ADDITIONAL FAIR REQUIREMENTS

Description	Price Dollars US\$ (Not include Taxes)
Placement of 01 Melamine Panel	20.00
Placement of 01 Additional Power Outlet	20.00
Placement of 01 Bracket of Additional Lighting	20.00
Stand Disarmed (Cost per 1m <sup>2</sup> )	25.00
Modification of Validity (Change of name, letter)	30.00
Request outside of rental date of furniture or electric energy	50% additional on list price

## 8. PENALTIES

Description	Price Dollars US\$ (Not include Taxes)
Issue of Exhibitor credential (in Business Center)	10.00
Supplier companies not present since the start of assembly and /or disassembly hours	50.00
If exhibitor is not in the opening hours of the fair, and/or leave before the closing of the fair	50.00
Carpet damaged, stained or spoilt per m <sup>2</sup>	10.00

Any additional enquiries, please contact us by phone (511) 714 9558 or email [info@plastic-concept.com](mailto:info@plastic-concept.com)